

<b>Confidential</b>
<b>Report date:</b> April 7, 2018
<b>ITI Code:</b> PU19000098
<b>Date of Site visit:</b> December 26, 2017

<b>Name of Institute - Burdwan A.P.C Roy Private ITI</b>
<b>Location - Barddhaman Sadar</b>

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## RECOMMENDATION

<b>Self-assessment Grading</b>
3.52 Star
<b>Recommended Grading by CRISIL</b>
3.04 Star

## 1 Institute Fact Sheet

Name of institute	Burdwan A.P.C Roy Private ITI
ITI code	PU19000098
Address	Vill- Malkita, P.O-Vita Via Kamnara, P.S.- Barddhaman Sadar, Pin-713 102
Year of establishment	2012
Website	<a href="http://www.apcroyiti.com">http://www.apcroyiti.com</a>
Name, designation and contact details of director/principal	Mr. Shyama Prosad Batabyal, Principal Mob: +91 9775 727 924 Email: <a href="mailto:info@apcroyiti.com">info@apcroyiti.com</a>
Trades offered	3
Total student strength	114
Name of the trades	Surveyor, Electrician, and Fitter

## 1.1 Trade wise details

Trade	No. of units	Seating capacity	Trainees on roll	No. of instructors required as per NCVT norms/ sanctioned strength for government ITI's	No. of instructors on roll	Employment/ placement and apprenticeship engagement percentage
Surveyor, Electrician, and Fitter	21	183	114	31	15	68%

## 2 Model score sheet

Sr. No.	Grading Parameter	Weightage	CRISIL score for parameters	Self-Rating score for Parameter	Self-Rating for parameters	CRISIL Rating for parameters	Reasons for deviation	Proof of Documents received
1	Dedicated plot in the name of ITI	2	5	5	0.10	0.10	-	Title Deed
2	ITI boundary wall with main entrance gate	2	5	5	0.10	0.10	-	As per physical verification
3	Availability of building completion certificate by the competent authority	2	5	5	0.10	0.10	-	Building completion certificate
4	Owned building	2	5	5	0.10	0.10	-	Title Deed
	<b>Civil work</b>	<b>8</b>	<b>20</b>	<b>20</b>	<b>0.40</b>	<b>0.40</b>		
5	Diversity of trades	4	1	1	0.04	0.04	-	Affiliation order
6	Availability of high end /Advance trades such as Machinist/Turner	2	0	0	0.00	0.00	-	-
7	Availability of high end machinery and equipment categorised as optional as per NCVT	2	2	2	0.04	0.04	-	As per physical verification
8	Re-affiliation of all trades as per latest NCVT norms	3	0	5	0.15	0.00	-	-
	<b>Trades</b>	<b>11</b>	<b>3</b>	<b>8</b>	<b>0.23</b>	<b>0.08</b>		
9	No. of MoUs signed with industry	2	5	4	0.08	0.10	5 MOU signed	Copy of MOU
10	No. of trainees who have been sent for dual training	2	0	0	0.00	0.00	-	-
11	Functional IMC in case of	3	5	5	0.15	0.15	-	Minutes of

# Ratings

	govt ITI and similar institutional mechanism in case of private							meeting
12	No. of guest faculty from industry	3	3	3	0.09	0.09	-	Guest faculty engagement letters
	<b>Industry connect</b>	<b>10</b>	<b>13</b>	<b>12</b>	<b>0.32</b>	<b>0.34</b>		
13	Apprenticeship engagement and employment/placements (%)	5	2	3	0.15	0.10	-	Offer letters
14	Drop-out rate (%)	3	4	4	0.12	0.12	7% drop out	Document from ITI
15	Pass-out rate (%)	4	5	5	0.20	0.20	-	-
16	No. of companies that have recruited at least 5 pass outs each in last 3 years	4	3	3	0.12	0.12	-	Offer letters
17	Name of 5 employers who did campus recruitments in last academic year	4	5	5	0.20	0.20	-	Offer letters
	<b>Outcome</b>	<b>20</b>	<b>19</b>	<b>20</b>	<b>0.79</b>	<b>0.74</b>		
18	Instructor vacancy against sanctioned posts	2	1	5	0.10	0.02	52% instructor vacancy	NCVT portal
19	Availability of full time ITI principal	2	5	5	0.10	0.10	-	Appointment letter
20	Craftsmen instructor training scheme certification of available instructors	2	1	1	0.02	0.02	-	CITS certificate
21	No. of ITI instructor with industry experience of at least 3 years (%)	2	5	5	0.10	0.10	-	Email and Experience certificates

# Ratings

	Instructor	8	12	16	0.32	0.24		
22	Availability of production centre generating revenues as per audit report (excl. of course fee)	2	0	0	0.00	0.00	-	-
	<b>Production centre</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>		
23	Capacity utilisation: No. of electricity units consumed against norms prescribed	4	2	5	0.20	0.08	52% capacity utilization	Electricity bill
24	Capacity utilisation: (% of seats) (excluding super numeric) filled	4	2	2	0.08	0.08	-	NCVT Screenshot
	<b>Capacity Utilisation</b>	<b>8</b>	<b>4</b>	<b>7</b>	<b>0.28</b>	<b>0.16</b>		
25	Aadhaar no. and other details of all instructors entered in MIS	3	5	5	0.15	0.15	-	Document from ITI
26	No. of women students equal to or more than 30% of total student's strength of ITI	2	0	0	0.00	0.00	-	-
27	Biometric attendance	3	0	0	0.00	0.00	-	-
	<b>Key compliances</b>	<b>8</b>	<b>5</b>	<b>5</b>	<b>0.15</b>	<b>0.15</b>		
28	Awards and accolades at district /state/ national level	2	0	1	0.02	0.00	-	-
29	ISO certification: 29990	1	5	5	0.05	0.05	-	ISO certificate
30	Patent	1	0	0	0.00	0.00	-	-
	<b>Special achievements</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>0.07</b>	<b>0.05</b>		
31	Operational IT lab with minimum 10 computers	2	2	2	0.04	0.04	-	As per physical

# Ratings

								verification
32	Availability of library with NIMI books and reference books per trade	2	3	5	0.10	0.06	As per physical verification	As per physical verification
33	Functional website of ITI	2	5	5	0.10	0.10	-	Link to website
34	No. of scholarship available with an ITI	2	5	5	0.10	0.10	-	Scholarship letter
35	Convocation ceremony of ITI pass-outs	2	5	5	0.10	0.10	-	Photographs
36	Grievance redressal mechanism in ITI	2	5	5	0.10	0.10	-	Grievance register
37	ITI logo	1	5	5	0.05	0.05	-	As per physical verification
38	Skill India logo	1	5	5	0.05	0.05	-	As per physical verification
39	Uniform of ITI trainee	1	5	5	0.05	0.05	-	As per physical verification
40	Separate washrooms for girls	2	5	5	0.10	0.10	-	As per physical verification
41	Availability of logbook in respect of machine repair and maintenance	1	5	5	0.05	0.05	-	Logbooks
42	ITI adopting innovative measures such as rain water harvesting , solar power, waste management etc.	2	4	5	0.10	0.08	RAIN WATER&SOLAR POWER&WASTE MANAGEMENT	As per physical verification
43	Digital transactions	1	0	2	0.02	0.00	-	-
	<b>Miscellaneous</b>	<b>21</b>	<b>54</b>	<b>59</b>	<b>0.96</b>	<b>0.88</b>		
	<b>Overall Score</b>	<b>100</b>	<b>5</b>	<b>5</b>	<b>3.52</b>	<b>3.04</b>		

## 2.1 Photographs





## 2.2 Analysis:

### Areas of good performance:

1. Presence of a full time principal ensures effective leadership is provided to the institute.
2. Availability of a well furnished IT Lab with more than 10 computers provides an opportunity to the students to practice their theoretical knowledge.
3. Presence of a boundary wall ensures safety and security of the institute.
4. MOU signed with Barick construction, Sujala industries, Debola Foundry, Shyam sel & Power Ltd, and Debola debi krishi yantra udyog ensures that trainees are up-to-date in industry requirements. It helps in providing first-hand exposure and also boost the confidence leves of trainees.

### Areas of improvement:

1. Higher enrolment of female students will improve the gender parity.
2. Availability of biometric attendance will help in monitoring attendance digitally and this ensures avoidance of any fraudulent activities.